

**Statutory Declaration as per 4(1)B of RTI Act, 2005**

Vivekananda College, East Udayrajpur, Madhyamgram, North 24 Parganas, Kolkata-700129, a Government aided educational institute is affiliated to West Bengal State University and offers UG / PG courses in Science and Arts.

The powers and duties of its officers and employees	Principal, Teacher, Non-teaching staff	<a href="https://wbsu.ac.in/web/rti/">https://wbsu.ac.in/web/rti/</a>
The procedure followed in the decision making process, including channels of Supervision and accountability.		
The norms set by it for the discharge of its functions.		
The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions		
A statement of the categories of documents that are held by it or under its control;		
The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;		<a href="https://www.vivekanandacollegemmg.edu.in/">https://www.vivekanandacollegemmg.edu.in/</a>
A statement of the boards,		

Councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public.		
The particulars of facilities available to citizens for obtaining information, including the working hours of Library room.		As per RTI Act, 2005, application seeking information to be sent to following address.
The names, designations and other particulars of the Public Information Officers		<b><u>SPIO</u></b> Sri Animesh Golder Assistant Prof. in Bengali 9836238393 animeshgolder@gmail.com <b><u>Appellate Authority</u></b> IQAC Coordinator Dr Rimi Roy Associate Prof in Geography 9830995919 rimiroy1313@gmail.com



# Vivekananda College

(W. B. Govt. Aided College)

East Udayrajpur, Madhyamgram, North 24 Parganas, Kolkata-700129

Phone : (033) 2538 - 7392; Fax : (033) 2538 - 7392

website : <http://www.vivekanandacollegemmg.in>

e-mail : [vivekanandacolg@gmail.com](mailto:vivekanandacolg@gmail.com)

e-mail : [vivekanandacollegemmg@gmail.com](mailto:vivekanandacollegemmg@gmail.com)

Ref. No. VC/103A/2017

Date. 12.10.2017

To  
The Director of Public Instruction  
Govt. Of West Bengal  
Bikash Bhavan, Saltlake  
Kolkata – 700091

Sub: Information regarding appointment of “State Public Information Officer” & “Appellate Authority” as per your letter vide Memo No.ED-1964/2017 dated Kolkata, the 22<sup>nd</sup> September, 2017.

Respected Madam,

I would like to inform you that already we have appointed 2 (Two) permanent full time teachers for the post of “State Public Information Officer” & “Appellate Authority” respectively. I am sending their names as per your prescribed format as follows.

NAME OF THE COLLEGE	ADDRESS	SPIO details			Appellate Authority details		
		Name & Designation	Contact No.	E-mail Id	Name & Designation	Contact No.	E-mail Id
VIVEKANANDA COLLEGE Madhyamgram	P.O - East Udayrajpur, Madhyamgram, North 24 Parganas, Kolkata - 700129	Animesh Golder Assistant Professor In Bengali	9836238393	animeshgolder@gmail.com	DR. Rimi Roy Assistant Professor In Geography	9830995919	rimiroy1313@gmail.com

Thanking you,

Yours Sincerely

[Dr. Chandan Kumar Chakraborty]

Principal,  
VIVEKANANDA COLLEGE  
Madhyamgram, Kolkata - 129





# Vivekananda College

(W. B. Govt. Aided College)

NAAC ACCREDITED "A" GRADE INSTITUTION

(AFFILIATED UNDER WEST BENGAL STATE UNIVERSITY)



Ref. No. VC/43/2017

Date 01/06/2017


To  
Sri Animesh Golder  
Assistant Professor in Bengali,  
Vivekananda College,  
Madhyamgram,  
North 24 Parganas.

Sub: Appointment Letter to act as "State Public Information Officer" on behalf of the College.

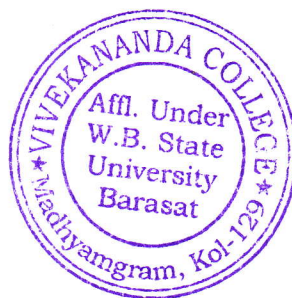
Dear,

As per direction of the Governing Body in its meeting No. 04/2017, held on 26/05/2017, you are appointed to act as "State Public Information Officer" on behalf of the College on and from 1<sup>st</sup> June 2017.

This is for your information.

  
[Dr. Chandan Kumar Chakraborty]

Principal,  
VIVEKANANDA COLLEGE  
Madhyamgram, Kolkata - 129



Received  
Animesh Golder  
11/6/17

Address: East Udayrajpur, Madhyamgram, North 24 Parganas, Kolkata-700129

Phone: (033) 2538 7392

Fax : (033) 2538 7392

Website: [www.vivekanandacollegecms.com](http://www.vivekanandacollegecms.com)

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