IQAC Submission

Academic Year to which AQAR has to be submitted : 2018-2019

Yearly Status Report - 2018-2019

	Part A

Data of the Institution

1. Name of the Institution	**VIVEKANANDA COLLEGE**
Name of the head of the Institution	**Dr. Chandan Kumar Chakraborty**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03325387392**
Mobile no.	**9830278374**
Registered Email	**vivekanandacolg@gmail.com**
Alternate Email	**vivekanandacollegemmg@gmail.com**

Address	**Post-East Udayrajpur, Madhyamgram, District North 24**
City/Town	**Kolkata**
State/UT	**West Bengal**
Pincode	**700129**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr Rimi Roy**
Phone no/Alternate Phone no.	**03325387392**
Mobile no.	**9830995919**
Registered Email	**rimiroy1313@gmail.com**
Alternate Email	**vivekanandacollegemmg@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://www.vivekanandacollegemmg.edu.in/site/aqar_su** **(https://www.vivekanandacollegemmg.edu.in/site/aqar_s**
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	**https://www.vivekanandacollegemmg.edu.in/uploads/acad** **(https://www.vivekanandacollegemmg.edu.in/uploads/aca**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Period
1	A	3.01	2016	05-Nov-

6. Date of Establishment of IQAC	**26-Jul-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting qua		
Item /Title of the quality initiative by IQAC	Date & Duration	N
No Data Entered/Not Applicable!!!		

View File
(https://assessmentonline.naac.gov.in/public/Postacc/Quality_Initiativ

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/

Institution/Department/Faculty	Scheme	Funding Agency	Yea
No Data Entered/Not Applicable!!!			

No Files Uploaded !!!

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	**View (https://assessmentonline.naac.gov.in/public/Postacc/**
10. Number of IQAC meetings held during the year :	**7**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	**View (https://assessmentonline.naac.gov.in/public/Postacc/**
11. Whether IQAC received funding from any of the	**No**

funding agency to support its activities during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Smart class teaching provided by different Departments. ☐ Virtual class
in all discipline. ☐ Regular M.Sc in Geography introduced with 20 s
Physics(Hons),Mathematics(Hons),ComputerScience(Hons),Political
Journalism Mass Communication(Hons) introduced for the session 2018:
Education introduced for the session 20192020. ☐ The construction c
Already ground floor is completed. Second floor of Women's' Hostel is
of Open stage cum auditorium is going on. The fencing of the flower ga
work of Women's' Hostel is completed. New Teachers' Room is also comple

View File (https://assessmentonline.naac.gov.in/public/Postacc/Contr

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards (achieved by the end of the academic year

Plan of Action	Achivemen
No Data Entered/Not Applicable!!!	

View File (https://assessmentonline.naac.gov.in/public/Postacc/

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	
GOVERNING BODY	

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes

Date of Visit	**23-Sep-2016**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**30-Sep-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**We collected fees from the students through BILDESK. is entirely cashless system. BILDESK deposited mone Madhyamgram Branch, Kolkata129. We maintained our ca software through cloud system. Our income and Exp online system.**

Part

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Exp

The college was bound to follow the syllabi and curriculum of West revision or updates. Though we have introduced Certificate course of C introduced Communicative English classes for the first generation lea college for removing stress from the mind of the students and be application towards the society. Our Yoga centre active

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Dura
CLTP stage 1and 2	**CLTP stage 1and 2**	**17/06/2018**	**36**

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Spec
BSc	**Physics (Hons, Pl**
BSc	**Mathematics (MTM**
BSc	**Computer Science**
BA	**Journalism and Mass Communi**
BA	**Philosophy (Hons,**
BA	**Political Science(Hon**

MA	Education
MA	Bengali

View File (https://assessmentonline.naac.gov.in/public/Postac

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implement

Name of programmes adopting CBCS	Programme Specialization
BA	UG
BSc	UG
MSc	M.Sc. in Geography(PG)
MA	MA in Education (PG)
MA	MA in Bengali (PG)

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Number of Students	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses
Communicative English, Stress management of the students, Awareness of

View File (https://assessmentonline.naac.gov.in/public/Postacc/

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization
BSc	Field Survey (Geography and Educatio:

View File (https://assessmentonline.naac.gov.in/public/Postacc/

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students

Teachers

Employers

Alumni

Parents

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the in

Feedback Obtained

We have introduced Smart class, Virtual class for ICT Teaching and als
Inflibnet system for digital library facility has been introduced. WIF
the outgoing 3rd year students PG students. We analyzed the feedback f

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of sea
BA		93
BSc		27

View File (https://assessmentonline.naac.gov.in/public/I

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers av institution teaching only UG
2018	1889	32	30

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources avai
70	70	74

View File of ICT Tools and resources (https://assessmentonline.naa

**View File of E-resource
(https://assessmentonline.naac.gov.in/public/Post**

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our counselling cell always tries to aware the students for developing their carrier in future. On li individual student's problem through proper counselling. Our monitors always try to wake up the the students to serve the society selflessly in all respects. Unnat Bharat Abhiyan sanctioned five survey the villages at present. Some companies are visited our college and offered job to the pass seen the infrastructure, developing programme, various events, gardening and medicinal plar programme, Bank account opening programme(our twitter twitter.com/VIVEKANANDACOLG?s0 Coaching and Entry-in service classes are organised on regular basis. Computer literacy training Diploma course. UGC sanctioned Certificate Course for Computer Application from the session 201 for getting job, they also assured us to send various corpor

Number of students enrolled in the institution	
1889	

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions
33	30	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	
2018	Dr. Paromita Bhadra	
2019	Dr. Jhilam Poptani	
2018	Dr. Farhana Khatoon	

View File (https://assessmentonline.naac.gov.in/public/Posta

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-er
BA	01	SEMESTER	29/06/2019
BSc	02	SEMESTER	29/06/2019

View File (https://assessmentonline.naac.gov.in/public

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (2

Internal exam of CBCS system of B.A, B.Sc (both General and Honours)
semester of CBCS system of B.A, B.Sc (both General and Honours) Secon
Third Semester of PG Geography end-semester examination was completed
semester examination was

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related mat

We have academic calendar as per instruction of the affiliated univers
for the year 2018-19. https://www.vivekanandacollegemmg

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs off
weblink)

https://www.vivekanandacollegemmg.edu.in/uploads/Prospectus-2019.pdf (h

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the
101	BA	BNGA	22
113	BA	EDCA	31
102	BA	ENGA	19
110	BSc	GEOA	21
108	BA	HISA	15

View File (https://assessmentonline.naac.gov.in/public/Post

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may desig

http://vivekanandacollegemmg.edu.in/naac_sss

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisat

Nature of the Project	Duration	Name of the funding agency
Minor Projects	730	UGC

View File (https://assessmentonline.naac.gov.in/public/Po

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia

Title of workshop/seminar
Eco Balancing Factor Plantation, Water Resource and Remove

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the y

Title of the innovation	Name of Awardee	
	No Data Entered/No	

No file u

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the
RainWater Harvesting	**IQAC,NSS, Vivekananda College**	**Vivekananda College**	**RainWa Harves**

View File (https://assessmentonline.naac.gov.in/public/Postacc

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National
	No Data Entered/No

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department
Political Science
History
Geography

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Numbe
International	**Geography**	
International	**Pol.Sc**	
International	**English**	

View File (https://assessmentonline.naac.gov.in/public/Postacc/journ

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/Internatior

Department	
Geography	
Pol.Sc	
English	
Bengali	
Philosophy	

View File (https://assessmentonline.naac.gov.in/public/Postacc

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation in

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Instit
				No Data Entered/No	

No file u

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number c
				No Data Entered/No	

No file u

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty
Attended/Seminars/Workshops
Presented papers
Resource persons

View File (https://assessmentonline.naac.gov.in/public/Postacc/Fa

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agenc
Swachh Bharat Abhiyan	**NSS**
Unnat Bharat Abhiyan: Adopted 5 Villages	**IQAC, NSS**

View File (https://assessmentonline.naac.gov.in/publi

3.4.2 – Awards and recognition received for extension activities from Government and other recogr

Name of the activity	A
Social-Media Championship (We have been nominated as Social Media Champion)	
NSS	

| College Ranking | 03 (1. Emerging Colleges of This Ce... Nineteen Best Colleges in India our... in S... |

| View File (https://assessmentonline.naac.gov.in/public/Postacc/... |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Governm...
during the year

Name of the scheme	Organising unit/Agency/collaborating agency
Blood donation camp	Central Blood Bank, WB on 20.09.20...
Hand Wash Programme	NSS College

Health Checking Eye Checking Camp	Red Cross, Curare Eye Hospital Doctor Madhyamgram Municipality Hospital. Emam: Ross Ltd. On 30.04.2019
Swaach Bharat Cleaning Programme	NSS Unit of our college
Tree plantation programme	NSS Unit of our college Geography Dep
Awareness programme to remove Dengue	NSS Unit Geography Deptt
YOGA Camp by Gurukul (Harmonious relationship and Meditation)	NSS Unit College, Projapita Brahama Ku
Flood relief camp	NSS Unit
Distribution of teaching and learning kits among the primary students	NSS Unit Geography Deptt
Safe Drive Save Life by Maruti Suzuki on 04.09.2018	NSS Unit
Savings Bank Account Opening Programme for the Students on 27.08.2019	IQAC, Allahabad Bank, Udayrajpur, Madhy
Legal Awareness Programme on 13.08.2019	IQAC, and National Legal Service Autho Barasat, North 24 Parganas

View File (https://assessmentonline.naac.gov.in/public/Postacc/St

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during

Nature of activity	Participant	
	No Data Entered/No	
		No file u

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, shar

Nature of linkage	Title of the linkage	Name of the partnering institution/ indust
		No Data Entered/No
		No file u

3.5.3 – MoUs signed with institutions of national, international importance, other universities, indu

Organisation	Date of MoU signed	Purpose/Activities
WEBEL	31/03/2018	To literate Basic Computer training to teacher

BILDESK	01/08/2018	Online cashless system a

View File (https://assessmentonline.naac.gov.ii

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation
8340290

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities
Number of important equipments purchased (Greater than :

View File (https://assessmentonline.naac.gov.in/public/Postacc/a

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation
CMS software, COHA, OPEC	Full

4.2.2 – Library Services

Library Service Type	Existin
Text Books	11118
Reference Books	81
e-Books	100000
Journals	47
e-Journals	6000
Digital Database	3
CD & Video	10
Library Automation	2
Weeding (hard & soft)	4
Others(specify)	2

View File (https://assessmentonline.naac.gov.in/pul

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module is
		No Data Entered/No

No file u

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Com

Existing	59	16	35	7	
Added	2	1	20	10	
Total	61	17	55	17	

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	
	No Data Entered/No

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities,

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities
5170000	5413100

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support faci (information to be available in institutional Website, provide link)

4.4.2 Procedures and policies for maintaining and utilizing physica complex, computers, classrooms etc. (maximum 500 words) We have 5 labo iv) Chemistry v) Physics. We have one Digitalized library in which 11, journals Opec systems e-catalogues systems. We have One play ground i students and all

https://www.vivekanandacollegemmg.edu.in/site/about_us/infrastructure (h

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

		Name/
Financial Support from institution		Tuition f
Financial Support from Other Sources		
a) National	Kanyashree, Minority, SC ST and OBC, Chi Biri Sr	
b) International		
	View File (https://assessmentonline.naac.gov.in/public/I	

5.1.2 – Number of capability enhancement and development schemes such as Soft skill developm and Mentoring etc.,

Name of the capability enhancement scheme	Date o
Remedial coaching	22
Yoga, Meditation	18
Personal Counselling and Mentoring	01
View File (https://assessmentonline.naac.gov.in/public/Postacc/	

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offere

Year	Name of the scheme	Number of benefited students for competitive examination	
2018	Entry In Service	700"	
2018	ICICI PRUDENTIAL BANK	200"	
2019	ORION EDUTECH	200"	
2019	ABP Private Limited / P & G Gillette Guard	250"	
2018	FOUR DIMENSIONS AD AGENCY	300"	
2019	Techno India University	200"	
2019	The Institute of Company Secretaries of India	200"	
2019	BRAINWARE	200"	
2019	RELIANCE JIO	250"	
2019	PUNE INSTITUTE OF BUSINESS MANAGEMENT	250"	

View File (https://assessmentonline.naac.gov.in/publ

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Preventio

Total grievances received	Number of grievances redressed
4	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			
Nameof organizations visited	Number of students participated	Number of stduents placed	
ICICI Foundation	200	33	

View File (https://assessmentonline.naac.gov.in/publ

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	
2019	15	B.A (Hons and General)	EDUCATION	West Bengal State Univer University, DDE(Vidhyasagar U：
2019	12	B.A (Hons and	HISTORY	West Bengal State University,

2019	12	and General)	HISTORY	and Rabindrabhar
2019	8	B.A (Hons and General)	ENGLISH	West Bengal State University, and Rabindrabhar
2019	10	B.Sc (Hons and General)	GEOGRAPHY	West Bengal State University, and Ra
2019	15	B.A (Hons and General)	BENGALI	West Bengal State Universi Rabindrabhar

View File (https://assessmentonline.naac.gov.in/public/

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:

Items	
NET	
SET	
Civil Services	
Any Other	

View File (https://assessmentonline.naac.gov.in/public

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the yea

Activity	Level
SPORTS	INSTITUTIONAL LEVEL

View File (https://assessmentonline.naac.gov.in/public/Postacc/

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at natio

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports
			No Data Entered/No

No file u

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodi

Sports Activities: ☐ Organized Annual Sports of the college. ☐ Parti Youth football tournament. ☐ Participated Athletic meet in the West B life', Organized by Allahabad Bank, Madhyamgram IQAC ☐ Fresher's we anniversary of Rabindranath Tagore in the college. ☐ Observed Teach Organized the annual social, a cultural programme of the college. ☐ Ob ☐ Organized Saraswati Puja in the college. ☐ Observed Swami Vivekanan Observed Republic day on 26th January.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

	80

5.4.3 – Alumni contribution during the year (in Rupees) :

	65&

5.4.4 – Meetings/activities organized by Alumni Association :

	1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last yea

```
  Appointed 12 nos of Full-time teachers from Higher Education Departr
  Non-teaching Staff. Appointed some college contractual teachers for
  committees comprising representatives from all stakeholders of the (
 college. Formation of different sub committees under the supervision
                                 for coordinating important acade
```

6.1.2 – Does the institution have a Management Information System (MIS)?

	Ye

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in

Strategy Type	
Curriculum Development	Curriculum is developed by the
Teaching and Learning	The College has introduced smart classes, Virtual classe faculties of each Department meet at the beginning of ea and fix dates for the term end tests and prepare the Ac have organised severally. Department of Geography, Educa

	Excursion in every year as a
Examination and Evaluation	1. Arranged regular class tests for Departments. 2. An power point presentation were o
Research and Development	Space and necessary infrastructural support is prov Geography , Bengali Education. We have no Affiliation t teachers are doing their Research work through o
Library, ICT and Physical Infrastructure / Instrumentation	The physical infrastructure has been remarkably improve and 36.19 Sq.mts. for reading room. Total automation o available to the library users. All the books are Barc Library room and reading room have modified and shifte Board is set up for details information and updates Departmental libraries consisting mainly test books al
Human Resource Management	The human resource of the college is managed in a free the College has a student Union whose elections are hel Non-teaching staff association look after the problem college's aim is to make optimum use of the available support of teachers , students Non-teaching staff. S college by
Industry Interaction / Collaboration	The College interacts with industries for job intervi invite verious companies organizations to arrange Train .Further , Our Photography cell always help us to mai Distance education as centre for arranging teaching lea University. We get Consultancy fees from above said 2 U the Students to get Job in else where mainly in corpo competitive Exam , Brainware, Flipkart were al
Admission of Students	Admission of students is done completely on the basis o G.B and the admission committee published merit list on includes submission of forms and generation of merit collection through Bank. We have

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	
Planning and Development	Implemented SMS system for dissemination of informatio learning system through Skype from different corners o development part is carried out by the Governing Body, I with different softwares and pages linked to it for its university exam, uploading of the marks to the universit library, admission process, invigilation duties to be pe

	the data available in the different links, which are li
	Further , we have Bio-metric attendanc
Administration	Off line leave requisition system. Notice display sy
	tendering process through Govt. portal. Various types of
	of the university, which is communicated to the stu
	central/state Government agencies for the purchase of eq
	the various academic and administrative programmes a1
	different governing body members about
Finance and Accounts	Fully computerized office and accounts section . Mainten
	from Govt. through HRMS portal. E-pension is
Student Admission and Support	Admission of students is done completely on the basis o1
	G.B and the admission committee published merit list on
	includes submission of forms and generation of merit 1
	collection through Bank. The total admission process is
	through an online form fill up system. After that tl
	admission fees are also collected online so that the sti
	is done to keep the total admis
Examination	The invigilation duties for various examinations are 1
	teaching staff act accordingly for smooth conduct of tl
	the examiners of the

6.3 - Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards m

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided
		No Data Entered/No

No file u

6.3.2 – Number of professional development / administrative training programmes organized by the

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programm staff
2019	Online software Training of CMS Cloud system	Software training of CMS (Admission and Examinat
2019	Billdesk online cashless system Training in the college	Software training for Admiss: Process
2019	Library software training	Software trai

2019	Library software training	Software train
2019	Total station training	Total Station Operati
2019	Online students teachers feedback training	Online students teachers feedl College webs:
2019	QGIS GPS training	Online QGIS training,
2019	LMS Tranning	Online LMS tra:

View
(https://assessmentonline.naac.gov.in/public/Postacc/Development_trair

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Program

Title of the professional development programme	Number of
Summer Camp	
Refresher Course	
Refresher Course	
Refresher Course	
Refresher Course	

View File (https://assessmentonline.naac.gov.in/public/Postacc/

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	
Permanent	Full Time
12	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching
Gymnasium Training, Computer Literacy training.	Gymnasium Training, Computer Lite training

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each

The College authority completed Internal Audit for the year 2018-2019 regular basis of the Institution. The Higher Education Department nor and the financial audit is going to be completed for the year 2016-2 ready to do the audit for the year 2017-2018 and 2018-2019 immedia

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthro

Name of the non government funding agencies /individuals
DDE, VIDYASAGAR UNIVERSITY DDE, RABINDRA BHARATI UNIVERSITY WEBEL COMI Carrier Councelling Gymnasium Training

View File (https://assessmentonline.naac.gov.in/public/Pos1

6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	
	Yes/No	Agen
Academic	**Yes**	**W.B.S**
Administrative		

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Individual Departments conduct parent teacher meeting for better devel
poor fund of individual Depar

6.5.3 – Development programmes for support staff (at least three)

Administrative Training, Financial Training and Internal Management T
an ex – gratia payment equal to their one month's pay. Puja advance
within 10

6.5.4 – Post Accreditation initiative(s) (mention at least three)

12 Fulltime Faculty Joined the college and 8 non- teaching staff :
Political Science , Philosophy , Journalism at UG level. Introduced B
UG level. Introduced 2 PG Courses in Education, Bengali 2019

6.5.5 – Internal Quality Assurance System Details

	a) Submission of Data for AISHE p
	b)Participation in NIRF
	c)ISO certification
	d)NBA or any other quality aud

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC
2019	**Special Lecture**	**17/04/2019**
2019	**Special Lecture**	**04/09/2019**
2019	**Special Lecture**	**12/04/2019**
2019	**Special Lecture**	**08/04/2019**
2019	**Special Lecture**	**06/04/2019**

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institutio

Title of the programme	Period
PSYCHOLOGICAL COUNSELLING	**16/09/**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the Unive

The authority always tried to maintain free zone from plastic and t
college. Beside that the college has 08 solar power pulls fr

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities
Physical facilities
Provision for lift
Ramp/Rails
Braille Software/facilities
Rest Rooms
Scribes for examination
Special skill development for differently abled

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	
2019	1	1	12/01/2019	1	Rally of cel birthday and sp Swami Vivekanar

View File (https://assessmentonline.naac.gov.in/publi

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	
College Prospectus	01/07/2019	The college prospectus contain

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity
Rally of celebration on Vivekananda's birthday and spread out the mora local people of Madhyamgram.
Safe drive save life to grew up the awareness among the students, tea regarding Street Accident

View File (https://assessmentonline.naac.gov.in/public/Postacc/p

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

☐ The college has Tobacco free zone ☐ The college has plastic fre drinking water ☐ The organised garbage cleaning programme every tw system through Municipality ☐

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. ENVIRONMENTAL SOCIETY College has an Environmental Society. The campus as well as regular plantation programme is going on. The C awareness of the students. The College prepared the Environmental Gr built for Women's Hostel and ready for accommodation through advertise Sq. meter and the capacity of accommodation is 38. Nabin Chandra Higl the second campus of our college. The boundary wall of the Second cam

completed. The Canteen is conducted by the self help group of Women
(Dte), Government of West Bengal. We have started the open stage/audi
plantation is completed . The College aims to improve efficiency of th
STUDENT UNION'S ACTIVITIES □ Organize Annual sports and inter class
etc) followed by a colourful prize distribution ceremony. □ Some st
Observe different occasions like Children's Day, Teachers Day, Birth
Vivekananda, Netaji Subhaschandra Bose, Sardar Ballavbhai Patel, Rep
etc. □ Organize Fresher's Welcome with ceremonial function at NAZRUL
Social function at Subhash Maidan, Madhyamgram. □ The institution org
year the College declared prize for obtainin

Upload details of two best practices successfully implemented by the institution as per NAAC forma

https://www.vivekanandacollegemmg.edu.in/uploads/best-practice.pdf (

7.3 – Institutional

7.3.1 – Provide the details of the performance of the institution in one area

1. NSS ACTIVITIES Observed 12th January, 2019 as Vivekananda's Birt
Simulia, Kirtipur, North 24 Parganas was successfully done. Beside
primary school children at Simulia Village. Annual Social function
ceremony for Five Girls/Boys students who obtained 1st class marks in
Health checking camp at Simulia village also in the College Campus H
the flood effected people .The college observed Hand Wash Day and
awareness programme,Bank account op

Provide the weblink

https://www.vivekanandacollegemmg.edu.in/uploads/best-practice.pdf (

8.Future Plans of Actions

IQAC decided to:- 1. Advice the faculties to increase their participa
Excursion, Workshop, Debates and Yoga Programme. 2. To construct the
the Second campus. 3. To active LMS (Learning management system), on
Student and staff management system. 4. Introduced Educational tou

affaires and e library. 6. A special computer training programme to
Techolology Ltd. Undertaking with Govt. of West Bengal. Physical gro
immediately though the boundary wall is completed by the financial as
The plan and estimate of Second campus is prepared by the PW (Dte)
constructed ground floor of new four stored building in which new
completed from the financial assistance of the college Authority. RUS
from NAAC though we applied to the RUSA for getting financial as
completed. The appointment eight Nonteaching staffs is completed. We
TS and NTS posts. We have introduced three P.G courses viz. Geograp
Physics, Mathematics, Computer Science, Philosophy, Political Scien
flower garden and medicinal plantation is completed. The constructi
modernize five laboratories immediately. More CC TV and more books a
equipments for laboratories. More compu

here by declare that all the data entered are true to my knowledge. ☑

Submit

ıck