Ref. No......................   **GENERAL INFORMATION**   Date 17/11/2020

HOW TO GET ADMISSION IN PG COURSES FOR THE SESSION 2020-2021

The students and their Guardians are advised to get admission online process in PG Courses through the website. Our college website is **www. Vivekanandacollegemmg.edu.in**

The following instructions should be followed strictly:

1) Log in to the website: **www. Vivekanandacollegemmg.edu.in**   Click on the online admission column. Then, fill up the form as per instructions properly and submit the form.

2) After the online form is successfully submitted then you will get auto generated Application number. Further, application number must be saved for future reference.

3) Admission will go on as per the merit list which will be put on the college website

4) After publication of merit list enlisted students will deposited the admission fee through the Cash payment to the Allahabad Bank,Udayrajpur Branch, Madhyamgram, Kolkata-129, (Bank account No- 50396390653 / Account Name- Vivekananda college PG Courses/ IFSC CODE- ALLA0211757)

5) Online admission payment receipt will be in three parts: One part is candidate's copy, one is the bank copy and other is college copy. After Bank payment college payment receipt will be deposited to the college office.

6) Selection will be strictly on the basis of Merit.

7) After admission, student's testimonials along with all documents will be checked and verified by the college authority manually.

8) If any candidate's documents at the time of verification time of any dispute arises him/her admission will be cancelled. The results of fake boards (enlisted by the West Bengal State University) will be cancelled. If any candidate is admitted to the college portal.

9) University registration will be made at the time of verification of testimonials.

AT THE TIME OF VERIFICATION:

1) The admitted students are advised to bring the Xerox copy of filled application form with the copy of online payment receipt.

2) Madhyamik admit card and certificate (original and Xerox)

3) HS Marksheet and certificate (original and Xerox)

4) Aadhar card (original and Xerox)

5) SC/ ST/OBC-A/OBC-B/PWD Certificate (original and Xerox)

6) Three copies of stamp/ passport size of photo (colour)

7) Original college certificate

8) All Xerox copies should be self attested

9) Migration certificate is required for other University students

10) Whats app number and email ID to be submitted at the time of verification.

[DR.CHNADAN KUMAR CHAKRABORTY]
Principal,
VIVEKANANDA COLLEGE
Madhyamgram, Kolkata - 129